

Purchase Card Transaction Quarterly Reporting - Senior Management

27/09/23 - 26/10/23

Transaction		Expense Description	Cardholder	Amount excluding		Amount including	
Date	Merchant Name			GST	GST Amount	GST	
28/09/2023	Elizabeth Car Wash	Fleet car wash S524CDI	Jason Moorhouse	\$ 16.36	\$ 1.64	\$ 18.00	
9/10/2023	Pitstop Wash Gawler	Fleet car wash S524CDI	Jason Moorhouse	\$ 20.36	\$ 1.64	\$ 22.00	
17/10/2023	City of Adelaide	Car Parking	Jason Moorhouse	\$ 16.00	\$ 2.00	\$ 18.00	
27/09/2023	Mwawe	IT equipment - Gas Spring Monitor Arm	Amy Hosking	\$ 88.59	\$ 8.86	\$ 97.45	
29/09/2023	Paypal Flower Delight	Bereavement Gift for Team Leader Administration	Amy Hosking	\$ 74.55	\$ 7.45	\$ 82.00	
29/09/2023	CPA Congress 2023	CA training for Financial Accountant	Amy Hosking	\$ 317.27	\$ 31.73	\$ 349.00	
29/09/2023	Facebook	Sponsored Facebook posts for Education	Amy Hosking	\$ 36.36	\$ 3.64	\$ 40.00	
29/09/2023	Foreign Transaction Fee	Bank Fees	Amy Hosking	\$ 1.09	\$ 0.11	\$ 1.20	
4/10/2023	CA ANZ	CA training for Business Excellence Manager	Amy Hosking	\$ 272.73	\$ 27.27	\$ 300.00	
4/10/2023	Facebook	Sponsored Facebook posts for Education	Amy Hosking	\$ 9.36	\$ 0.94	\$ 10.30	
4/10/2023	Foreign Transaction Fee	Bank Fees	Amy Hosking	\$ 0.28	\$ 0.03	\$ 0.31	
9/10/2023	News Limited	Online News Limited Subscription for Administration	Amy Hosking	\$ 25.45	\$ 2.55	\$ 28.00	
10/10/2023	ARMA Group	Payment of SEEK invoices x 2	Amy Hosking	\$ 440.44	\$ 44.04	\$ 484.48	
11/10/2023	Subway Salisbury	Catering for bi-monthly Managers Meeting	Amy Hosking	\$ 140.45	\$ 14.05	\$ 154.50	
12/10/2023	Paypal Local Government	Attendance at LGP Womens Network Conference for Team Leader Ac	Amy Hosking	\$ 420.00	\$ 42.00	\$ 462.00	
12/10/2023	Pamplona Pizza	Board Meeting (Special) Catering	Amy Hosking	\$ 92.55	\$ 9.25	\$ 101.80	
12/10/2023	Rex Airlines	Airfares for Project Manager to attend EFW Conference (CEO approved)	Amy Hosking	\$ 252.57	\$ 25.26	\$ 277.83	
13/10/2023	Paypal Local Government	Attendance at LGP Womens Network Conference for Business Excellence	Amy Hosking	\$ 420.00	\$ 42.00	\$ 462.00	
13/10/2023	Hotel Booking.com	Hotel for Project Manager to attend EFW Conference (CEO approved)	Amy Hosking	\$ 452.73	\$ 45.27	\$ 498.00	
13/10/2023	QANTAS Air	Airfares for Project Manager to attend EFW Conference (CEO approved)	Amy Hosking	\$ 240.59	\$ 24.06	\$ 264.65	
25/10/2023	News Limited	Hard copy Advertiser Subscription for Administration	Amy Hosking	\$ 50.00	\$ -	\$ 50.00	
27/09/2023	Kripsy Kreme	Veolia Driver Thanks	Danial Dunn	\$ 65.36	\$ 6.54	\$ 71.90	
28/09/2023	JBHIFI	MRF Lunchroom TV	Danial Dunn	\$ 469.08	\$ 46.91	\$ 515.99	
29/09/2023	Try Booking KESAB	Conference	Danial Dunn	\$ 90.45	\$ 9.05	\$ 99.50	
16/10/2023	Amazon Marketplace		Danial Dunn	\$ 52.38	\$ 5.24	\$ 57.62	
23/10/2023	Elizabeth Car Wash	Vehicle Carwash	Danial Dunn	\$ 16.36	\$ 1.64	\$ 18.00	
18/10/2023	CPA Congress 2023	Annual CPA Conference	Sid Jain	\$ 317.27	\$ 31.73	\$ 349.00	
0/01/1900	BP Colonial Hectorville		Sid Jain	\$ -	\$ -	\$ -	
27/09/2023	The Lion Hotel	Meeting - no receipt	Toby Terlet	\$ 8.18	\$ 0.82	\$ 9.00	
28/09/2023	ALH Venue	Lunch Meeting	Toby Terlet	\$ 61.82	\$ 6.18	\$ 68.00	
29/09/2023	City of Adelaide	WMRR Meeting	Toby Terlet	\$ 9.27	\$ 0.93	\$ 10.20	
29/09/2023	Auto Park Adelaide	SPV Meeting	Toby Terlet	\$ 13.84	\$ 1.38	\$ 15.22	
24/10/2023	TryBooking KESAB	Breakfast	Toby Terlet	\$ 90.45	\$ 9.05	\$ 99.50	

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27/10/2023 - 26/11/2023

Transaction				Amount excluding		Amount including	
Date	Merchant Name	Expense Description	Cardholder	GST	GST Amount	GST	GST
3/11/2023	KFC	Staff Lunch	Jason Moorhouse	\$ 56.64	\$ 5.66	\$	62.30
3/11/2023	KFC	Staff Lunch	Jason Moorhouse	\$ 66.35	\$ 6.20	\$	72.55
10/11/2023	Gawler Post Shop	License	Jason Moorhouse	\$ 92.00	\$ -	\$	92.00
13/11/2023	Elizabeth Car Wash	Car Wash	Jason Moorhouse		\$ 8.36	\$	18.00
31/10/2023	Stripo Email	Email Template Builder - used by Finance/IT	Amy Hosking	\$ 0.72	\$ 0.07	\$	0.79
31/10/2023	Foreign Transaction Fee	Bank Fees	Amy Hosking	\$ 0.02	\$ 0.00	\$	0.02
1/11/2023	Lenovo Australia	Docking Station for HR Coordinator - ordered by IT	Amy Hosking	\$ 262.72	\$ 26.27	\$	288.99
1/11/2023	DiscPartySupp	2023 Year In Review crockery	Amy Hosking	\$ 58.11	\$ 5.81	\$	63.92
3/11/2023	Drakes Eyre	Staff Birthday Celebration Morning Tea	Amy Hosking	\$ 33.77	\$ 0.33	\$	34.10
6/11/2023	Facebook	Education Team - Facebook Advertising	Amy Hosking	\$ 22.73	\$ 2.27	\$	25.00
6/11/2023	Foreign Transaction Fee	Bank Fees	Amy Hosking	\$ 0.68	\$ 0.07	\$	0.75
6/11/2023	Adelaide Convention	Parking - Amy Hosking. Womens Network Conference.	Amy Hosking	\$ 16.36	\$ 1.64	\$	18.00
6/11/2023	Adelaide Convention	Parking - Sarah Harris. Womens Network Conference	Amy Hosking	\$ 16.36	\$ 1.64	\$	18.00
6/11/2023	News Limited	Administration Monthly Subscription - soft copy	Amy Hosking	\$ 25.45	\$ 2.55	\$	28.00
15/11/2023	BigW Online	2023 Year In Review crockery and decorations	Amy Hosking	\$ 82.72	\$ 8.28	\$	91.00
16/11/2023	Kmart	Office Xmas Decorations	Amy Hosking	\$ 80.00	\$ 8.00	\$	88.00
21/11/2023	News Limited	Administration Monthly Subscription - hard copy	Amy Hosking	\$ 45.45	\$ 4.55	\$	50.00
22/11/2023	Chefs Hat	2023 Year In Review amenities	Amy Hosking	\$ 54.09	\$ 5.41	\$	59.50
24/11/2023	Tafe SA	Administration Support Officer Operations - training courses	Amy Hosking	\$ 470.91	\$ 47.09	\$	518.00
2/11/2023	DIT EzyReg	Registration - MRF Ute S565BWB	Danial Dunn	\$ 239.01	\$ 23.90	\$	262.91
2/11/2023	DIT EzyReg	Registration - MRF Ute S565BWB	Danial Dunn	\$ 900.65	\$ -	\$	900.65
2/11/2023	DIT EzyReg	Registration - Komatsu SB14HE	Danial Dunn	\$ 1,715.64	\$ -	\$	1,715.64
2/11/2023	DIT EzyReg	Registration - Komatsu SB14HE	Danial Dunn	\$ 486.81	\$ 48.68	\$	535.49
7/11/2023	Pitstop Wash Curtis Road	Vehicle Car Wash	Danial Dunn	\$ 22.00	\$ -	\$	22.00
17/11/2023	Enduroby	Timelapse Camera for FPP Project	Danial Dunn	\$ 555.82	\$ 55.58	\$	611.40
24/11/2023	Vietnam House	Operations Lunch	Danial Dunn	\$ 97.57	\$ 9.76	\$	107.33
15/11/2023	Lenovo Australia	IT Hardware - 2-in-1 device (laptop)	Sid Jain	\$ 1,717.27	\$ 171.73	\$	1,889.00
24/11/2023	BP Colonial Hectorville	Car Wash	Sid Jain	\$ 10.91	\$ 1.09	\$	12.00
30/10/2023	City of Adelaide	Meeting	Toby Terlet	\$ 4.18	\$ 0.42	\$	4.60
2/11/2023	Auto Park	Carparking	Toby Terlet	\$ 25.84	\$ 2.58	\$	28.42
3/11/2023	Funk Adelaide	Coffee	Toby Terlet	\$ 4.91	\$ 0.49	\$	5.40
13/11/2023	Franklin Auto Park	LGA Conference Parking	Toby Terlet	\$ 16.61	\$ 1.66	\$	18.27
21/11/2023	ALH Venue	Lunch Meeting	Toby Terlet	\$ 59.09	\$ 5.91	\$	65.00
23/11/2023	Auto Park	Carparking	Toby Terlet	\$ 18.45	\$ 1.85	\$	20.30
24/11/2023	Funk Adelaide	Coffee	Toby Terlet	\$ 3.91	\$ 0.39	\$	4.30
24/11/2023	Upark Wyatt Adelaide	Carparking	Toby Terlet	\$ 19.09	\$ 1.91	\$	21.00

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27/11/2023 - 26/12/2023

Transaction				Amount excluding		Amount including	
Date	Merchant Name	Expense Description	Cardholder	GST	GST Amount	GST	GST
12/12/2023	NCH Australia	Landfill Deodoriser	Jason Moorhouse	\$ 243.71	\$	24.37	\$ 268.08
12/12/2023	SP Auspower	Landfill Spray Tank Fitting	Jason Moorhouse	\$ 110.91	\$	11.09	\$ 122.00
27/11/2023	Screenconnect	Monthly Fee - Weighbridge Accessibility	Amy Hosking	\$ 77.76	\$	7.78	\$ 85.54
27/11/2023	Foreign Transaction Fee	Bank Fees	Amy Hosking	\$ 2.34	\$	0.23	\$ 2.57
27/11/2023	Adobe Acropro	Adobe Subscription for Administration	Amy Hosking	\$ 28.63	\$	2.86	\$ 31.49
30/11/2023	Adobe Acropro	Adobe Subscription for Administration	Amy Hosking	\$ 286.29	\$	28.63	\$ 314.92
30/11/2023	Stripo Email	Email Template Builder - Finance	Amy Hosking	\$ 0.69	\$	0.07	\$ 0.76
30/11/2023	Foreign Transaction Fee	Bank Fees	Amy Hosking	\$ 0.02	\$	0.00	\$ 0.02
1/12/2023	Carews Florist	Outgoing Chairman Farewell Flowers - Board	Amy Hosking	\$ 68.18	\$	6.82	\$ 75.00
1/12/2023	Chefs Hat	2024 Year In Review Catering	Amy Hosking	\$ 22.00	\$	2.20	\$ 24.20
1/12/2023	St Georges Bakehouse	2024 Year In Review Catering	Amy Hosking	\$ 27.65	\$	2.77	\$ 30.42
1/12/2023	The Cupcake Lady	2024 Year In Review Catering	Amy Hosking	\$ 305.25	\$	30.53	\$ 335.78
1/12/2023	Pamlona Pizza	Board Meeting Catering	Amy Hosking	\$ 92.55	\$	9.25	\$ 101.80
4/12/2023	Saints Road Foodland	Additional Milk for Woomera Avenue Offices	Amy Hosking	\$ 12.74	\$	0.01	\$ 12.75
4/12/2023	News Limited	Monthly Physical Subscription - Woomera Ave	Amy Hosking	\$ 25.45	\$	2.55	\$ 28.00
7/12/2023	Subway Salisbury Plain	Bo-Monthly Managers Meeting Catering	Amy Hosking	\$ 146.77	\$	14.68	\$ 161.45
14/12/2023	Krispy Kreme	2024 Year In Review Catering	Amy Hosking	\$ 76.36	\$	7.64	\$ 84.00
14/12/2023	Bora Health	Annual Sim Renewal for Duress Alarm	Amy Hosking	\$ 36.36	\$	3.64	\$ 40.00
18/12/2023	Harris Scarfe	Air Fryer for Staff Kitchen	Amy Hosking	\$ 109.08	\$	10.91	\$ 119.99
18/12/2023	Linkaria	Wellness Card for Outgoing Chairperson	Amy Hosking	\$ 11.81	\$	1.18	\$ 12.99
30/11/2023	Subway Salisbury	Catering (Three Staff & Three Visitors - Council Operations Meeting)	Daniel Dunn	\$ 50.91	\$	5.09	\$ 56.00
1/12/2023	Subway Salisbury	Catering (Three Staff - Site Visit)	Daniel Dunn	\$ 39.25	\$	3.92	\$ 43.17
6/12/2023	Tanunda Bakery	Catering (Two Staff - Meeting with BG Group)	Daniel Dunn	\$ 17.59	\$	1.76	\$ 19.35
7/12/2023	DIT - EzyReg	Registration - Landfill Ute	Daniel Dunn	\$ 924.55	\$	-	\$ 924.55
7/12/2023	DIT - EzyReg	Registration - Landfill Ute	Daniel Dunn	\$ 215.11	\$	23.90	\$ 239.01
13/12/2023	EasyFlowers	Flowers for Birth of Baby (Employee at Ed North RRC)	Daniel Dunn	\$ 120.82	\$	12.08	\$ 132.90
18/12/2023	City of Adelaide	Carparking for LGA Meeting	Daniel Dunn	\$ 16.36	\$	1.64	\$ 18.00
22/12/2023	Elizabeth Car Wash	Car Washing for NAWMA Vehicle	Daniel Dunn	\$ 16.36	\$	1.64	\$ 18.00
27/11/2023	Wilson Parking	Parking	Sid Jain	\$ 15.64	\$	1.57	\$ 17.21
4/12/2023	Adelaide Convention Centre	Parking	Sid Jain	\$ 16.36	\$	1.64	\$ 18.00
27/11/2023	Uber Trip Sydney	Uber Home to Adelaide CBD	Toby Terlet	\$ 47.75	\$	4.78	\$ 52.53
27/11/2023	Uber Trip Sydney	Uber to Home	Toby Terlet	\$ 29.80	\$	2.98	\$ 32.78
28/11/2023	Cotto Prospect	Coffee Meeting	Toby Terlet	\$ 12.18	\$	1.22	\$ 13.40
30/11/2023	Mr Chu Café Glenside	Coffee Meeting	Toby Terlet	\$ 10.00	\$	1.00	\$ 11.00
5/12/2023	Subway Salisbury	Lunch Meeting	Toby Terlet	\$ 24.54	\$	2.45	\$ 26.99
6/12/2023	City of Adelaide	Lunch Meeting	Toby Terlet	\$ 9.27	\$	0.93	\$ 10.20
6/12/2023	Auto Park	Parking	Toby Terlet	\$ 25.84	\$	2.58	\$ 28.42
7/12/2023	Funk Adelaide	Workshop Lunch	Toby Terlet	\$ 46.82	\$	4.68	\$ 51.50
12/12/2023	Auto Park	Car Parking	Toby Terlet	\$ 13.84	\$	1.38	\$ 15.22
13/12/2023	Franklin Auto Park	Car Parking	Toby Terlet	\$ 20.30	\$	2.03	\$ 22.33
19/12/2023	Upark Wyatt	Car Parking	Toby Terlet	\$ 15.45	\$	1.55	\$ 17.00
19/12/2023	SOI Thai Street	Lunch Meeting	Toby Terlet	\$ 44.55	\$	4.45	\$ 49.00
21/12/2023	X Convenience	Milk for office	Toby Terlet	\$ 8.50	\$	-	\$ 8.50